



Accessibility Self-Certification Checklist

Easily check your compliance with Fair Housing Act design & construction standards.

Please print or type all information.

Complex name:

Complex address:

Number of apartments: Condominiums: Townhomes: Other:

Date of certificate of occupancy was issued:

Owner's Name:

Owner's Address:

How many buildings in the complex have four or more residential units?

How many residential units are in the complex?

Do any buildings have elevators for the use of the tenants? (Circle) **Y** / **N**

If elevators are present in some (but not all) buildings, note which buildings have elevators in them:

If elevators are not present, how many ground floor units are present?

Name of person completing the form:

Firm's Name:

Firm's Address:

This form and all attachments should be returned to:

South Suburban Housing Center 18220 Harwood Ave., Suite 1, Homewood, IL 60430

Telephone: 708-957-4674 • Fax: 708-957-4761

SSHC.Contact@gmail.com

Fair Housing Act Accessibility Self-Certification

Instructions: Where appropriate, please circle Y for "Yes" or N for "No". If additional space is needed for any answer, please use the back of the page or attach your comments to the form. The assessment should be done in a ground floor until if the building does not have an elevator. In elevator buildings, any unit may be assessed. The unit should be one made available to the general public, and not a unit that is specially constructed as a totally accessible unit for the disabled. As used in this form, the following terms apply:

Pedestrian or vehicular arrival point means any place that a person traveling by foot or vehicle would travel from, including parking lots, bus stops, public sidewalks, etc.

Accessible route means a path of travel unencumbered by obstacles that would prevent travel by a person using a wheelchair. Such obstacles would include pathways that are too small to allow travel by a standard 30" wide wheelchair, have steps or have other obstacles in the pathway.

Reinforced walls in the bathroom means that reinforcing material such as plywood has been installed in such a manner that a grab bar can be custom mounted for the use of a person with a disability.

All measurements of electrical plugs, environmental controls, etc. shall be done from the finished floor to the operable part of the plug or control.

SECTION I - PARKING

A) Describe all forms of parking available to residents and visitors by number and type of spaces (i.e. 42 surface parking slots, 30 exterior garages, 20 underground garage spaces, etc.)

B) Are any parking spaces reserved for the disabled? If so, how many and where are they located in relationship to points of entry into the nearest building?

C) Does the route for travel from the parking to the building include any sidewalks, and if so, are curb cuts or ramps present?

SECTION II – ACCESSIBLE ROUTES INTO THE BUILDINGS

- A) Does the building have a common entrance serving all units or an individual entrance to serve each unit?
- B) Are these entrances (whether common or individual) on an accessible route connected to a pedestrian/vehicular arrival point? **Y / N**
- C) Do curb cuts and/or ramps form part of the accessible route? **Y / N**
- D) Are steps or other obstacles present that would prevent a person in a wheelchair from entering the building? **Y / N** If yes, what are the number of steps or the nature of the obstacles?

SECTION III – ON-SITE LEASING OFFICE

- A) Is the leasing office or sales office on an accessible route that allows travel from a pedestrian or vehicular arrival point? **Y / N**
- B) Are parking spaces for the disabled adjacent to curb cuts or ramps leading from the parking lot to the office? **Y / N**
- C) Are there any steps leading to or within the leasing or sales office? **Y / N**
- D) If there are steps, is there an alternative route such as a ramp? **Y / N**
- E) What size door (width) is used at the entry point?
- F) What size doors (width) are used on office interior doors?
- G) Are the thresholds at entry $\frac{1}{4}$ " or less above the finished floor? **Y / N**
- H) If thresholds are between $\frac{1}{4}$ " and $\frac{1}{2}$ " above the finished floor, are they beveled? **Y / N**
- I) Is lever hardware used on all doors? **Y / N**
- J) Does the leasing or sales office have a common-use bathroom? If yes, does it have the following features:
- A toilet stall with grab bars and elevated water closet? **Y / N**
 - A 5' turning radius in front of the sinks? **Y / N**
 - Sinks with sufficient knee space underneath to allow use by a person in a wheelchair? **Y / N**

SECTION IV – COMMON USE AREAS & FACILITIES

A) Are the following common use areas and facilities connected by an accessible route to all the units? Accessible routes are defined as including curb cuts or ramps for all exterior pathways; doorways that allow at least 32" clear space when opened at 0- degrees, features that do not require reaching lower than 15" or higher than 48" in order to use any part of the feature. (Circle N/A if the complex does not have the feature described.)

- Mailboxes **Y / N N/A**
- Laundry Room **Y / N N/A**
- Pool **Y / N N/A**
- Spa **Y / N N/A**
- Recreation Center **Y / N N/A**
- Tennis or other courts **Y / N N/A**
- Jogging Path **Y / N N/A**
- Weight or exercise room **Y / N N/A**
- Trash Receptacles (dumpsters) **Y / N N/A**
- Other Common use facilities **Y / N N/A**

B) Are all door widths 32" clear when the door is open to 90 degrees? **Y / N**

C) Is lever hardware used on all doors? **Y / N**

D) Are common use bathrooms accessible, as indicated by Question J in Section III? **Y / N**
If not accessible, what problems were observed?

SECTION V – UNIT INTERIOR

A) Is there an accessible route into and through each covered unit? **Y / N**

B) Do all interior doors provide a 32" clear path when opened 90 degrees? **Y / N**

C) What is the size (width) of the front door leading into the apartment?

Is a lever door handle on the outside of this door? **Y / N**

D) Are thresholds no higher than $\frac{3}{4}$ " above the finished floor (i.e. top of carpet or floor covering) for the:

- Entry Door **Y / N**
- Inside only of the patio or balcony door **Y / N**

E) If thresholds are higher than $\frac{1}{4}$ ", are they beveled? **Y / N**

F) With regard to electrical base plugs, what is the height from the finished floor to the bottom outlet plug in the: Living room? Dining room? Bedrooms?

G) What is the height from the finished floor to the control switch for lights in the:

Living room? Kitchen? Bedroom? Bathroom?

H) What is the height from the finished floor to the thermostat controls?

SECTION VI – KITCHEN FEATURES

- A) Is there at least 40" clear width between opposing counters and/or appliances (in a parallel construction) or a 5' turning radius in a "U" shaped kitchen? **Y / N**
- B) Is there a 30" x 48" clear space in front of all appliances and the sink? **Y / N**
- C) What is the height of electric outlets above the countertops?
- D) What is the height of electrical wall plugs, measured from the finished floor to the bottom operable plug?

SECTION VII – BATHROOM FEATURES

- A) How many bathrooms?

FIRST BATHROOM

- B) Are walls behind the tub/shower unit reinforced for grab bars? **Y / N**
- C) Are walls behind the toilet reinforced for grab bars? **Y / N**
- D) Is there a removable cabinet under the sink? **Y / N**
- E) Does the door provide a minimum of 32" clearance when opened to 90 degrees? **Y / N**
- F) Is there a 30" x 48" clear floor space outside swing of door? **Y / N**
- G) Is there a 30" x 48" clear floor space at each fixture and sink? **Y / N**

SECOND BATHROOM

- H) Are walls behind the tub/shower unit reinforced for grab bars? **Y / N**
- I) Are walls behind the toilet reinforced for grab bars? **Y / N**
- J) Is there a removable cabinet under the sink? **Y / N**
- K) Does the door provide a minimum of 32" clearance when opened to 90 degrees? **Y / N**
- L) Is there a 30" x 48" clear floor space outside swing of door? **Y / N**
- M) Is there a 30" x 48" clear floor space at each fixture and sink? **Y / N**